

2021



# FIRM BROCHURE



An independent member of

**bakertilly**

INTERNATIONAL

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# VALUE PROPOSITION

Cross is a firm of Accounting, Remuneration, and Tax Compliance services with more than 20 years of experience.

Our professional team is formed by more than 20 collaborators highly trained in the areas that are our specialties, such as the current tax regulations, which also stands out for its reliability, professionalism, and clear orientation to the client.

We invite you to learn about our experience of services, where achieving a solid relationship of trust with our clients in the long term is what we intend every day.

The added value we deliver can be seen through the following benefits:

- Guarantee of objectivity and transparency in the work performed.
- Agility and timeliness in the handling of accounting and tax processes.
- Reduction in processing times.
- Cost savings.
- Access to new technologies.
- Flexibility in delivering specific solutions to each client.





# ACCOUNTING SERVICES

The service consists of recording the economic facts, as required by the pertinent legal regulations, through our accounting software. Also, according to the requirements and needs of the Client, we have a remote accounting system with access via Web, which will be permanently available to the Client, in order to enter invoices, generate and obtain different types of reports.

The Accounting Service considers:


## ACCOUNTING

- Preparation and Monthly Tax Return of the taxpayer.
- Annual preparation of the taxpayer's Balance Sheet.
- Preparation of the Annual Affidavits and compliance with all accessory information requested by the SII to each taxpayer.
- Monthly and annual printing of all the obligatory ledgers required by the pertinent norms.
- When the taxpayer's activity justifies it, a Projection of the Tax Result is made annually, to be delivered prior to the end of the business year. This allows the Client to take note of the figures involved in the next Annual Income Tax Operation.



## ACCESSORY ACCOUNTING SERVICES

These services are previously agreed and defined with the Client, establishing general terms of compliance, among which we can mention:

- Preparation of Balance Sheets on closing dates other than December 31, and with the periodicity defined by the Client: monthly, quarterly, etc.
  - Preparation of a Monthly Income Statement or with another predefined period.
  - Preparation of the Annual Budget for the following year, which is generally issued before November 30 of the current year.
  - Comparative Actual / Budget Report issued on a monthly basis.
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# TAX COMPLIANCE

We have a specialized department, which allows our clients to comply with their monthly and annual tax obligations, in addition to answering tax queries according to each client's requirements. This service includes the following processes:

## TAX DIAGNOSIS

The Tax Diagnosis service we offer includes verifying that the different taxes that affect taxpayers have been recognized and paid to the tax authorities, without errors or omissions that could affect, on the basis of contingencies, the company's assets.



## ANNUAL TAX RETURN

It consists of the drafting and preparation of Income Tax Returns for Companies, Partners, Individual Entrepreneurs, Natural Persons, and/or any entity that must file taxes.

In addition, this service includes the preparation of the Affidavits and their respective filing with the SII.

## VALUE ADDED TAX

At Cross we can help you decide your corporate structure, in order to optimize the application of this tax, according to the activities of your business, such as Export, Construction, Commercial Services, among others.

## TAX PROJECTION

This service will make it possible to provide data related to the tax costs to be assumed in April of each year or income tax return, as appropriate, always within the legal framework, according to the taxpayer's tax situation.

## CONSULTING

It corresponds to a permanent tax advisory, structured in periodic work meetings, telephone or e-mail consultations, which allow the delivery of the necessary tools that tend to define procedures in Tax, Accounting and, Administrative matters.







# REMUNERATIONS SERVICE

This service consists of processing monthly employee remunerations, according to the Client's internal procedures and in compliance with the legal regulations in force.

For the performance of the service, a schedule is drawn up as from the date defined as the date of payment of workers' salaries. This includes:

- Monthly data reception such as: overtime, bonuses, commissions, medical leave, raises, etc.
- Closing for data reception.
- Process of preparation of paystubs.
- Generation of digital file for the client to pay social security contributions via the Internet.
- Preparation and dispatch of the affidavit that the SII requires all taxpayers in relation to the remuneration of personnel.

The whole process indicated above results in the issuance of a series of reports, among which the following are noted:

- Employee's Paystub.
- Filing of Social Security Contributions via the Internet.
- Maintenance of Vacation Control of the personnel.
- Issuance and updating of Labor Contracts.
- Determination, calculation, and issuance of severance payments.
- Preparation and dispatch via the Internet of the Tax Affidavits required by the SII, related to personnel remunerations.




# PRIVATE COMPENSATION MANAGEMENT

Managing Private Compensations externally ensures the confidentiality that the company must maintain in relation to the remuneration of its executive staff.


The existence of special bonuses, ancillary benefits, agreements, etc. makes it advisable that the Compensation Area of the company relies on specialists with solid knowledge in social security and tax matters.

We currently advise an important group of companies, to which we provide, among others, the following services:

## MONTHLY PAYSTUB

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- Preparation and custody of Employment Contracts, their modifications, and updates.
  - Digital preparation of tax returns.
  - Digital preparation of social security contributions spreadsheets.
  - Internet payment of social security contributions.
  - The payment corresponding to the Monthly Remuneration Paystub of each executive is made through electronic funds transfer or according to what is agreed.
  - Digital preparation of the Remuneration Book and its custody.
  - Preparation of the monthly paystub and personal delivery to each executive.
  - Monthly preparation of accounting entry with the structure and cost allocation defined by the Client.
  - Determination of the Single Tax for each Executive and communication to the Client to be included in the monthly tax filing.
  - Reliquidation of accessory income and determination of deferred taxes.
  - Issuance of Income Certificates, annually or when required by an employee.
  - Annual generation of digital file with the data requested by the SII.

## VACATION CONTROL

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- Maintain a monthly control of accrued vacations and those used by each of the Executives incorporated to the Private Compensation.
  - Control the timely issuance and receipt of the vacation control sheet.



# LEADERSHIP TEAM



**Darío Plaza**  
Founding Partner



**Ricardo Guerra**  
Managing Partner



**Omar Lavín**  
General Manager



**Andrea Boussac**  
Tax Services Manager



**Álvaro Espoz**  
Professional Services Manager

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## CROSS PLAZA FIGURES

**+20  
YEARS**

of experience in Chile



**478**

companies and  
individuals, relied on our  
services in 2021.

**+20**

professionals dedicated  
to providing a service of  
excellence





# BAKER TILLY INTERNATIONAL, GLOBALLY CONNECTED

A relevant aspect of our value proposition is that we are an independent member of Baker Tilly International, an audit, outsourcing, and business consulting network that spans 148 territories, with 37,000 people working in more than 740 offices. Our membership gives us a global reach and allows us to receive an influx of experience, ideas, and best practices that raise our standards of service quality.

At Baker Tilly International, we believe in the power of great relationships, great conversations, and great futures. This represents our purpose and what we are working together for.

## RELEVANT NETWORK FIGURES:





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